

**FILM AND TELEVISION INSTITUTE OF INDIA (FTII)**  
**LAW COLLEGE ROAD, PUNE - 411 004**

**Applications are invited for the following teaching & non-teaching posts  
on contract basis**

Sr No	Name of Post	Consolidated Emoluments per Month	No of Vacancies				Upper Age Limit (as on 26.02.2022)
			Total	UR	SC	ST	
1	Associate Professor Art Direction	Rs 1,16,398/-	1	1	-	-	63
2	Associate Professor Cinematography	Rs 1,16,398/-	1	1	-	-	63
3	Associate Professor Film Production	Rs 1,16,398/-	1	1	-	-	63
4	Associate Professor Screen Writing	Rs 1,16,398/-	1	1	-	-	63
5	Assistant Professor Direction	Rs 98,070/-	2	2	-	-	63
6	Assistant Professor Art Direction	Rs 98,070/-	1	1	-	-	63
7	Assistant Professor Cinematography	Rs 98,070/-	2	-	1*	1*	63
8	Assistant Professor Editing	Rs 98,070/-	2	2	-	-	63
9	Assistant Professor Video Editing	Rs 98,070/-	2	2	-	-	63
10	Assistant Professor Screen Writing	Rs 98,070/-	1	1	-	-	63
11	Assistant Professor Screen Acting	Rs 98,070/-	1	1	-	-	63
12	Assistant Professor TV Direction	Rs 98,070/-	1	-	1*	-	63
13	Assistant Professor Sound	Rs 98,070/-	2	2	-	-	63
14	Assistant Professor TV Sound	Rs 98,070/-	1	1	-	-	63
15	Assistant Professor Electronic Cinematography	Rs 98,070/-	1	1	-	-	63
16	Assistant IT Manager	Rs 98,070/-	1	1	-	-	63
17	Assistant Academic Coordinator	Rs 79,924/-	1	1	-	-	63
18	Assistant Film Research Officer	Rs 79,924/-	1	1	-	-	63
19	Assistant Outreach Officer	Rs 79,924/-	1	1	-	-	63
20	Assistant Digital Colourist	Rs 60,648/-	4	4	-	-	63
21	Sound Recordist	Rs 60,648/-	1	1	-	-	63
22	Medical Officer (BAMS)	Rs 20,000/-**	1	1	-	-	65
23	Medical Officer (MBBS)	Rs 20,000/-**	1	1	-	-	65

\*General candidates may also apply against these reserved posts. Although, preference would be given to the respective reserved category candidates, but in-case, no reserved category candidate applies against respective reserved posts or is not found eligible/ suitable for that post, General candidates would be considered/ empaneled against the respective reserved post only for one year and then the post will be re-advertised again for the said category.

\*\* Medical Officer may charge consultation fees as per CSMA rates from staff and family members. No consultation fee will be charged from students.

1. Candidates should fill the online application form. The link to the application form is <https://forms.gle/3oB5GT8D84zUn92G7>. The application fee is Rs 1,200/- for each post which is to be submitted through SBI Collect (*Application fee for teaching and non-teaching post*), while filling the online application form. Candidates desirous of applying for more than one post, should pay fee separately for each post.
2. Last date for submitting Application Form: 5.00 pm on 26.02.2022.
3. List of eligible candidates will be displayed on FTII Website on 04.03.2022.
4. Online Interview will be held between 08.03.2022 to 13.04.2022. During the interview, candidates for the post of faculty positions may have to deliver a lecture on the concerned subject.
5. Experience for each post will be counted post educational qualifications (degree/ diploma/ certificate).
6. **FTII strives to have a workforce which reflects gender equality.**
7. For any query, please contact Shri S. K. Dekate, Administrative Officer on 020-25580014/ [establishment@ftii.ac.in](mailto:establishment@ftii.ac.in) between 10.00 am to 4.00 pm on working days.

**REGISTRAR**

## TERMS AND CONDITIONS

- I. Duration of Empanelment: Selected candidates will be empaneled for 2 years. Appointment will be made for a period of 1 year initially. However, the decision of the Institute in respect of duration of the contract within the period of empanelment will be final.
- II. Qualification and Experience:

1. Post: **Associate Professor Art Direction**

a. **Essential** - Candidates should have 1, 2 & 3 or 4 & 5 or 6 & 7.

1. Degree from a recognized University/ Institute.
2. Degree or Diploma or equivalent in the concerned subject from a recognized University/ Institute.
3. At least 4 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

4. Master's Degree from a recognized University/ Institute.
5. At least 6 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

6. Degree from a recognized University or equivalent;
7. At least 8 years' professional experience including teaching in the concerned field in an organization or institute of repute.

*Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

b. **Desirable**

1. Expertise to ideate and develop concept designs, 3D models, usage of materials, textures & lighting, compositing, both in terms of in-depth knowledge of the softwares and its application in various cinematic visual design based situations.
2. Proficiency in Photoshop, AutoCAD, 3dsMax, Sketch up, After Effects and Adobe Premier besides a background in fine arts.

2. Post: **Associate Professor Cinematography**

a. **Essential** - Candidates should have 1, 2 & 3 or 4 & 5 or 6 & 7.

1. Degree from a recognized University/ Institute.
2. Degree or Diploma or equivalent in the concerned subject from a recognized University/ Institute.
3. At least 4 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

4. Master's Degree from a recognized University/ Institute.
5. At least 6 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

6. Degree from a recognized University or equivalent;
7. At least 8 years' professional experience including teaching in the concerned field in an organization or institute of repute.

*Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

b. **Desirable**

1. Good theoretical and practical knowledge in the concerned subject.
2. Understanding the workflow of professional cameras.
3. Up-to-date with the latest technological advancement in the field of cinematography.

3. Post: **Associate Professor Film Production**

a. **Essential** - Candidates should have 1, 2 & 3 or 4 & 5 or 6 & 7.

1. Degree from a recognized University/ Institute.
2. Degree or Diploma or equivalent in the concerned subject from a recognized University/ Institute.
3. At least 4 years' professional experience including teaching in Film/ TV production in an organization or institute of repute.

**OR**

4. Master's Degree from a recognized University/ Institute.

5. At least 6 years' professional experience including teaching in Film/ TV production in an organization or institute of repute.

**OR**

6. Degree from a recognized University or equivalent;
7. At least 8 years' professional experience including teaching in Film/ TV production in an organization or institute of repute.

*Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

**b. Desirable**

1. Good theoretical and practical knowledge in the concerned subject.
2. Good knowledge about the workflow of film-making and its techniques.
3. Experience in budgeting and allocating financial resources for film production.
4. Organisational skills with regards to hiring and management of film-making related infrastructure.

**4. Post: Associate Professor Screen Writing**

- a. Essential** - Candidates should have 1, 2 & 3 or 4 & 5 or 6 & 7.

1. Degree from a recognized University/ Institute.
2. Degree or Diploma or equivalent in the concerned subject from a recognized University/ Institute.
3. At least 4 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

4. Master's Degree from a recognized University/ Institute.
5. At least 6 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

6. Degree from a recognized University or equivalent;
7. At least 8 years' professional experience including teaching in the concerned field in an organization or institute of repute.

*Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

**b. Desirable**

1. Good knowledge in
  - i. Feature film screenplay
  - ii. Feature film dialogue
  - iii. Web series screenplay
  - iv. TV story / screenplay

5. Post: **Assistant Professor Direction**

a. **Essential** - Candidates should have 1, 2 & 3 or 4 & 5 or 6 & 7.

1. Degree from a recognized University/ Institute.
2. Degree or Diploma or equivalent in the concerned subject from a recognized University/ Institute.
3. At least 2 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

4. Master's Degree from a recognized University/ Institute.
5. At least 4 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

6. Degree from a recognized University or equivalent;
7. At least 5 years' professional experience including teaching in the concerned field in an organization or institute of repute.

*Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

**b. Desirable**

1. Good theoretical and practical knowledge in the concerned subject along with exposure & grasp of Indian and World Cinema.

2. Good knowledge in film-making workflow and the various equipments used in the film-making process.

6. Post: **Assistant Professor Art Direction**

- a. **Essential** - Candidates should have 1, 2 & 3 or 4 & 5 or 6 & 7.

1. Degree from a recognized University/ Institute.
2. Degree or Diploma or equivalent in the concerned subject from a recognized University/ Institute.
3. At least 2 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

4. Master's Degree from a recognized University/ Institute.
5. At least 4 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

6. Degree from a recognized University or equivalent;
7. At least 5 years' professional experience including teaching in the concerned field in an organization or institute of repute.

*Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

- b. **Desirable**

1. Expertise to ideate and develop concept designs, 3D models, usage of materials, textures & lighting, compositing, both in terms of in-depth knowledge of the softwares and its application in various cinematic visual design based situations.
2. Proficiency in Photoshop, AutoCAD, 3dsMax, Sketch up, After Effects and Adobe Premier besides a background in fine arts.

7. Post: **Assistant Professor Cinematography**

- a. **Essential** - Candidates should have 1, 2 & 3 or 4 & 5 or 6 & 7.

1. Degree from a recognized University/ Institute.
2. Degree or Diploma or equivalent in the concerned subject from a recognized University/ Institute.
3. At least 2 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

4. Master's Degree from a recognized University/ Institute.
5. At least 4 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

6. Degree from a recognized University or equivalent;
7. At least 5 years' professional experience including teaching in the concerned field in an organization or institute of repute.

*Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

**b. Desirable**

1. Good theoretical and practical knowledge in the concerned subject.
2. Understanding the workflow of professional cameras.
3. Up-to-date with the latest technological advancement in the field of cinematography.

**8. Post: Assistant Professor Editing**

**a. Essential** - Candidates should have 1, 2 & 3 or 4 & 5 or 6 & 7.

1. Degree from a recognized University/ Institute.
2. Degree or Diploma or equivalent in the concerned subject from a recognized University/ Institute.
3. At least 2 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

4. Master's Degree from a recognized University/ Institute.



5. At least 4 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

6. Degree from a recognized University or equivalent;
7. At least 5 years' professional experience including teaching in the concerned field in an organization or institute of repute.

*Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

**b. Desirable**

1. Good theoretical and practical knowledge in the concerned subject.
2. Proficiency of professional softwares and its application.

9. Post: **Assistant Professor Video Editing**

- a. **Essential** - Candidates should have 1 & 2 (i) or 1 & 2 (ii) or 3 & 4 or 5 & 6.

1. Degree of a recognized University;
- 2 (i). Degree or Diploma or equivalent in the concerned subject from a recognized University/ Institute and at least 2 years' professional experience including teaching in the concerned field in an organization or Institute of repute.
- 2 (ii). A certificate course of duration not less than 1 year in the concerned subject from a recognized University/ Institute and at least 4 years' professional experience including teaching in the concerned field in an organization or Institute of repute.

**OR**

3. Master's Degree from a recognized University/ Institute.
4. At least 4 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

5. Degree from a recognized University or equivalent;
6. At least 5 years' professional experience including teaching in the concerned field in an organization or institute of repute.

*Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

**b. Desirable**

1. Good theoretical and practical knowledge in the concerned subject.
2. Proficiency of professional softwares and its application. :

10. Post: **Assistant Professor Screen Writing**

a. **Essential** - Candidates should have 1, 2 & 3 or 4 & 5 or 6 & 7.

1. Degree from a recognized University/ Institute.
2. Degree or Diploma or equivalent in the concerned subject from a recognized University/ Institute.
3. At least 2 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

4. Master's Degree from a recognized University/ Institute.
5. At least 4 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

6. Degree from a recognized University or equivalent;
7. At least 5 years' professional experience including teaching in the concerned field in an organization or institute of repute.

*Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

**b. Desirable**

1. Good knowledge in
  - i. Feature film screenplay
  - ii. Feature film dialogue
  - iii. Web series screenplay
  - iv. TV story / screenplay

11. Post: **Assistant Professor Screen Acting**

a. **Essential** - Candidates should have 1, 2 & 3 or 4 & 5 or 6 & 7.

1. Degree from a recognized University/ Institute.
2. Degree or Diploma or equivalent in the concerned subject from a recognized University/ Institute.
3. At least 2 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

4. Master's Degree from a recognized University/ Institute.
5. At least 4 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

6. Degree from a recognized University or equivalent;
7. At least 5 years' professional experience including teaching in the concerned field in an organization or institute of repute.

*Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

b. **Desirable**

1. Good theoretical and practical knowledge in the concerned subject.
2. Understanding of different methods (Stanislavski, Meisner technique etc.) for actors.
3. Basic knowledge about the film-making process.
4. Good knowledge of literature, Film and TV media in India and abroad.

12. Post: **Assistant Professor TV Direction**

a. **Essential** - Candidates should have 1 & 2 (i) or 1 & 2 (ii) or 3 & 4 or 5 & 6.

1. Degree of a recognized University;
- 2 (i). Degree or Diploma or equivalent in the concerned subject from a recognized University/ Institute and at least 2 years' professional experience including teaching in the concerned field in an organization or Institute of repute.

2 (ii). A certificate course of duration not less than 1 year in the concerned subject from a recognized University/ Institute and at least 4 years' professional experience including teaching in the concerned field in an organization or Institute of repute.

**OR**

3. Master's Degree from a recognized University/ Institute.

4. At least 4 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

5. Degree from a recognized University or equivalent;

6. At least 5 years' professional experience including teaching in the concerned field in an organization or institute of repute.

*Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

**b. Desirable**

1. Good theoretical and practical knowledge in the concerned subject along with exposure & grasp of Indian and World Cinema.

2. Good knowledge in film-making workflow and the various equipments used in the film-making process.

13. Post: **Assistant Professor Sound**

a. **Essential** - Candidates should have 1, 2 & 3 or 4 & 5 or 6 & 7.

1. Degree from a recognized University/ Institute.

2. Degree or Diploma or equivalent in the concerned subject from a recognized University/ Institute.

3. At least 2 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

4. Master's Degree from a recognized University/ Institute.

5. At least 4 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

6. Degree from a recognized University or equivalent;

7. At least 5 years' professional experience including teaching in the concerned field in an organization or institute of repute.

*Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

**b. Desirable**

1. Good knowledge in
  - i. Sound theory and digital audio principles.
  - ii. Studio acoustics.
  - iii. Location sound recording.
  - iv. Post production sound workflow.

14. Post: **Assistant Professor TV Sound**

- a. **Essential** - Candidates should have 1 & 2 (i) or 1 & 2 (ii) or 3 & 4 or 5 & 6.

1. Degree of a recognized University;
- 2 (i). Degree or Diploma or equivalent in the concerned subject from a recognized University/ Institute and at least 2 years' professional experience including teaching in the concerned field in an organization or Institute of repute.
- 2 (ii). A certificate course of duration not less than 1 year in the concerned subject from a recognized University/ Institute and at least 4 years' professional experience including teaching in the concerned field in an organization or Institute of repute.

**OR**

3. Master's Degree from a recognized University/ Institute.
4. At least 4 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

5. Degree from a recognized University or equivalent;
6. At least 5 years' professional experience including teaching in the concerned field in an organization or institute of repute.

*Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

**b. Desirable**

1. Good knowledge in
  - i. Sound theory and digital audio principles.
  - ii. Studio acoustics.
  - iii. Location sound recording.
  - iv. Post production sound workflow.

15. Post: **Assistant Professor Electronic Cinematography**

- a. **Essential** - Candidates should have 1 & 2 (i) or 1 & 2 (ii) or 3 & 4 or 5 & 6.

1. Degree of a recognized University;
- 2 (i). Degree or Diploma or equivalent in the concerned subject from a recognized University/ Institute and at least 2 years' professional experience including teaching in the concerned field in an organization or Institute of repute.
- 2 (ii). A certificate course of duration not less than 1 year in the concerned subject from a recognized University/ Institute and at least 4 years' professional experience including teaching in the concerned field in an organization or Institute of repute.

**OR**

3. Master's Degree from a recognized University/ Institute.
4. At least 4 years' professional experience including teaching in the concerned field in an organization or institute of repute.

**OR**

5. Degree from a recognized University or equivalent;
6. At least 5 years' professional experience including teaching in the concerned field in an organization or institute of repute.

*Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

**c. Desirable**

1. Good theoretical and practical knowledge in the concerned subject.
2. Understanding the workflow of professional cameras.
3. Up-to-date with the latest technological advancement in the field of cinematography.

16. Post: **Assistant IT Manager**

a. **Essential**

1. Graduate with MCA or MCM with experience of minimum 3 years' or any graduate with experience of minimum 6 years' in managing IT infrastructure of an organization.
2. Training & certifications: MCSA / MCSE / CCNA / RHCE / RHCSA / Virtualization.

b. **Desirable**

1. Exposure to configuring and maintaining Microsoft windows 2K8 / 2012 / 2016 servers and Linux servers.
2. Configuring, maintaining enterprise grade Firewall / UTM appliance.
3. Understanding of Licensing of various OS and other software products.
4. Strong knowledge of Mail, proxy, web, Anti-virus, backup servers.
5. Strong understanding of Networking protocols.
6. Exposure to TSE based application server and/or VDI.
7. Working knowledge of Database MySQL.
8. Exposure to maintenance of SAN, NAS storage servers, SAN switch (Net App, Dell EMC, HP etc.)
9. Backup Exec & Tape library: Backup servers Schedule backup and maintain safe copy of data and servers.
10. Experience in data handling, managing digital workflow in the field of media, post production studio, production houses will be preferred.

17. Post: **Assistant Academic Coordinator**

a. **Essential**

1. Master's Degree from a recognized University/ Institute of repute with 1 year experience in Academic Administration in a University/ Institute.

**OR**

2. Degree from a recognized University/ Institute of repute with 3 years' experience in Academic Administration in a University/ Institute.

*Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

**b. Desirable**

1. Well versed with all aspects related to choice based credit system and its application.
2. Understanding the functionalities of educational bodies such as UGC, AIU and AICTE.
3. Proficiency in various computer applications used for record maintenance and file management.

18. Post: **Assistant Film Research Officer**

**a. Essential**

1. Master's Degree from a recognized University/ Institute of repute with 1 year experience in curating film festivals and research work related to films.

**OR**

2. Degree from a recognized University/ Institute of repute with 3 years' experience in curating film festivals and research work related to films.

*Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

**b. Desirable**

1. Good knowledge about Indian and world cinema
2. Up to date with various film festivals in India and across the world.
3. Familiar with procedure related to application for film festivals
4. Research and writing experience in the field of cinema



19. Post: Assistant Outreach Officer

**a. Essential**

1. Master's Degree from a recognized University/ Institute of repute with 1 year experience in the field of outreach/ international relations.

**OR**

2. Degree in any discipline from a recognized University/ Institute of repute with 3 years' experience in the field of outreach/ international relations.

*Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

**b. Desirable**

1. Good knowledge about Indian and world cinema.
2. Good knowledge about film schools across the world.
3. Excellent communication skills in English & Hindi.
4. Understanding of media.

20. Post: Assistant Digital Colourist

**a. Essential** - Candidates should have 1 & 2 or 3 & 4.

1. Degree or equivalent.
2. At least 1-year experience of working on Base Light / Da Vinci Resolve colour grading system.

**OR**

3. 10 + 2 (Higher Secondary School Certificate) or equivalent.
4. At least 4 years of experience of working on Base Light / Da Vinci Resolve colour grading system.

*\*Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

**b. Desirable**

1. Good Knowledge of hardware and software related to colour grading system.

21. Post: **Sound Recordist**

**a. Essential** - Candidates should have 1 & 2 or 3 & 4.

1. Degree or equivalent.
2. At least 1 year experience of working in location Sound Recording/ Post Production sound.

**OR**

3. 10 + 2 (Higher Secondary School Certificate) or equivalent.
4. At least 4 years of experience of working in location Sound Recording/ Post production sound.

*\* Note: Candidates are required to provide necessary documents with respect to educational qualification and professional experience.*

**b. Desirable**

1. Good knowledge
  - i. Location sound recording (recorders and microphones).
  - ii. Studio Recording.
  - iii. Proficiency in Digital Audio Workstations.

22. Post: **Medical Officer (BAMS)**

**a. Essential**

1. BAMS.
2. Minimum five years' experience of practice. The candidate should submit a certificate from the hospital/ clinic or self-declaration to this effect.
3. Medical Officer to be present in the consulting room at FTII Campus for minimum 2 hours every day except Sunday.

23. Post: **Medical Officer (MBBS)**

**a. Essential**

1. MBBS.
2. Minimum five years' experience of practice. The candidate should submit a certificate from the hospital/ clinic or self-declaration to this effect.
3. Medical Officer to be present in the consulting room at FTII Campus for minimum 2 hours every day except Sunday.

III. Emoluments and deductions:

<b>Name of the post</b>	<b>Consolidated Emoluments per month</b>
Associate Professor	Rs 1,16,398/- without accommodation & Rs 98,119/- with accommodation
Assistant Professor / Assistant IT Manager	Rs 98,070/- without accommodation & Rs 82,923/- with accommodation
Assistant Academic Coordinator/ Assistant Film Research Officer / Assistant Outreach Officer	Rs 79,924/- without accommodation & Rs 67,072/- with accommodation
Assistant Digital Colourist/ Sound Recordist	Rs 60,648/- without accommodation & Rs 51,090/- with accommodation
Medical Officer	Rs 20,000/-

- a. Services of superannuated Faculty or Employee from FTII or any other Government organization, if hired, as Contract Faculty or Employee on contract, then he / she will be paid consolidated emoluments per month as explained above, provided such consolidated amount plus pension / PEG does not exceed last salary drawn.
- b. The Institute will try to provide accommodation. However, it cannot be demanded as a matter of right.
- c. There will not be any deductions / contributions towards Provident Fund or any other pensionary contributions from either side. No other administrative / financial benefits will be applicable to the said Contract Faculty or Employee. However, Income Tax, Professional Tax and any other Govt. Tax will be deducted as per rules.

#### IV. Leave Rules:

The hired Contract Faculty or Employee would be entitled for 2 & ½ days leave per completed month (30 days). However, such leave can be accumulated only up to the hired period and to be consumed within the said hired period. Thereafter, the said leave will lapse automatically. There will be no leave encashment for the said leave. This leave will be in addition to the gazette holidays, Saturday's and Sunday's.

- a. **General:** Leave cannot be claimed as a right. Discretion to refuse or revoke leave is reserved with the Director.
- b. **Sanctioning Authority:** The sanctioning authority for granting the leave will be Director/ Deans but only on the recommendation of the concerned Head of the Department.
- c. **Vacations:** The Contract Faculty or Employee will not be entitled for any vacation.
- d. These leave rules are not applicable for Doctors.

#### V. Termination of contract under misconduct or unauthorized absence:

- a. In case of misconduct or inefficiency or any complaints or breach of any rules and regulation as are applicable to the permanent FTII employees, Director is empowered to terminate the services of said Contract Faculty or Employee without any notice.
- b. The Contract Faculty or Employee may have to give prior notice of one month to the Director, in case terminates the contract with the FTII.
- c. Services of Contract Faculty or Employee may be terminated at any time by giving 30 days' notice in writing or one-month salary in lieu of notice.
- d. The Contract Faculty or Employee at the time of joining duties may have to furnish a self-declaration stating that he/she is/was not involved in any criminal, antisocial, anti-national, illegal activity and that no existing court or police case is against him/her.

Any falsification of information of relevant eligibility condition/qualification or personal information would lead to disqualification for appointment.

VI. The candidates not selected in this round of interview need not apply for the same position over the next 06 months.

**REGISTRAR**