



# IGI AVIATION SERVICES PVT LTD

(Registered Company)

IGI Aviation Services - A leading aviation service provider at Delhi Airport invites online applications for the different ground department of IGI Airport such as Airlines, Ground Handling Companies, Hospitality, Retail Outlet, Food Court & Cargo for C.S.A. profile.

Positions	Eligibility	Expected Salary	Age	No. of Seats
Customer Service Agent	10+2/Above from recognized Board	Rs.15,000 – Rs.25,000	18-30 years	1095

Both Male & females can apply. Fresher can also apply.

**Note: No Aviation/Airline Certificate or Diploma required.**

## Written Examination Details

Description of Examination		Time	Marks
Written Examination	1. General Awareness (25 marks)	1.5 Hours (90 min.)	100
	2. Aviation Knowledge (25 marks)		
	3. English Knowledge (25 marks)		
	4. Aptitude & Reasoning (25 marks)		

- The written examination contains 100 objective-type multiple-choice questions. Each question carries 1 mark. No marks would be awarded for un-attempted questions.
- The level of the exam will be upto 12th standard/grade.
- The examination will be conducted in bilingual (English & Hindi).
- There will be no negative marking.
- While filling the online application form, the applicant should carefully decide about his/her choice of examination center.
- Examination center once opted **WILL NOT** be changed under any circumstances. Hence, the candidates should select the Centre carefully and indicate the same correctly in their application.
- IGI Aviation reserves the right to cancel any Centre and asked the candidates of that Centre to appear from another Centre. The company also reserves the right to divert candidates of any Centre to some other Centre to take the examination.

## Center Of Examination -

S. NO.	State / UTs	Examination Center
1.	<b>Bihar and Uttar Pradesh</b>	Agra, Gorakhpur, Kanpur, Lucknow, Prayagraj, Varanasi, Patna, Darbhanga, Muzaffarpur
2.	<b>Jharkhand, Odisha, West Bengal</b>	Ranchi, Bhubaneshwar, Kolkata, Siliguri
3.	<b>Karnataka and Kerala</b>	Bengaluru, Mysuru, Ernakulam, Kannur, Thiruvananthapuram
4.	<b>Chhattisgarh and Madhya Pradesh</b>	Bhopal, Indore, Jabalpur, Bilaspur, Raipur
5.	<b>Assam, Manipur</b>	Guwahati, Imphal, Dibrugarh
6.	<b>Delhi, Rajasthan, Uttarakhand</b>	Dehradun, New Delhi, Jaipur, Jodhpur, Udaipur
7.	<b>Chandigarh, Himachal Pradesh, Jammu &amp; Kashmir, Punjab</b>	Chandigarh, Shimla, Jammu, Srinagar, Amritsar, Jalandhar
8.	<b>Andhra Pradesh, Tamil Nadu, Telangana</b>	Vishakhapatnam, Chennai, Madurai, Hyderabad
9.	<b>Maharashtra, Gujarat</b>	Nagpur, Mumbai, Pune, Ahmedabad, Surat, Vadodara, Rajkot

<b>Important Events</b>	<b>Dates</b>
Commencement of on-line registration of Application	5 <sup>th</sup> Jan 2022
Closure of registration of Application	31 <sup>st</sup> March 2022

## **How To Apply :-**

1. Applications should be submitted only through ONLINE registration by logging on to the official website [www.igiaviationdelhi.com](http://www.igiaviationdelhi.com). Applications will NOT be accepted through any other mode.
2. Wrong information in any column may lead to the application getting rejected altogether.
3. Before submitting the online application, the candidates MUST preview the application to ensure that they have provided correct information, particularly the email-id, phone number & uploaded correct photograph. The online application should be submitted only after ensuring that the information and photographs are correct.
4. The application portal will be operational from 05.01.2022 to 31.03.2022 (till 23:59 hours). If registration is done, prior to 05.01.2022, and after 31.03.2022, will not be accepted.
5. Candidates are advised to register well in time since the application portal witnesses a huge number of applications during the closing date.
6. Before submission of the online application, candidates must check that they have filled correct details in each column of the form. After submission of the online application form, no change/ correction/ modification will be allowed under any circumstances.
7. Examination fees once paid shall not be refunded under any circumstances.

## **Selection of Candidates :-**

- A candidate has to first appear for a written test.
- Candidates who qualify in the written test will appear for the personal round of interview in the company's registered office at Delhi. Date & timing for the interview will be mention in the call letter which will be uploaded in the website.
- Based on the combined performance of the written test and personal round of interview, a candidate would be shortlisted for final selection subject to successful completion of their character antecedent verification followed by medical test.

## **General Conditions to Candidates –**

1	Before applying, candidates must go through the instructions given in the advertisement very carefully.
2	Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the company website on account of heavy load on the website during the closing days.
3	Candidate must ensure before applying for the profile that he/she is eligible for the profile in terms of age, educational qualification, etc... as laid down in this advertisement.
4	Request for change/ correction in any particulars in the Application Form, once submitted, will not be entertained under any circumstances.
5	Candidates must fill their correct and active e-mail addresses and mobile numbers in the online application as further correspondence would be made by the COMPANY through e-mail/ SMS only.
6	The above-mentioned profile is not suitable for any category of differently abled / PWD i.e. HH, OH, VH or Autism. Hence, they NEED NOT to apply.

7	The eligibility of the candidates in terms of age, educational qualifications, etc. will be determined on the closing date. The candidates must possess essential qualifications for the profile applied for, on or before the closing date.
8	Successful completion of training is mandatory for each profile for the further procedure.
9	A certain amount of Training fee is also applicable after clearing of written test.
10	No TA or other expenses will be admissible to the candidates for appearing in the examination and interview.
11	Mobile phones and other electronic gadgets are banned within the premises of the Examination Centre. The arrangement of the safekeeping of valuable/costly items at the examination venue will be the sole responsibility of candidates.
12	Candidates will be required to produce the original certificates/ testimonials when called for the interview.
13	The numbers of seats are provisional and liable to change.
14	The date of birth as well as the name of the applicant will invariably be taken from the matriculation Certificate issued by recognized board. No other proof of date of birth and name shall be accepted.

**Disclaimer**

*It has come to our notice that certain miscreants are illegally representing themselves as employees/ associates/ agents/ Consultants of IGI Aviation, and using its name to make employment offers for consideration.*

*The General Public is hereby cautioned and advised that IGI Aviation has not authorized any Person, Agent, or Agency to take interviews, offer employment, or issue offer/ employment letter for and on behalf of IGI Aviation.*

*Any Person approaching such unscrupulous person(s) for job/employment with IGI Aviation for consideration shall do so at their own risk, cost and consequences. IGI Aviation will not accept liability in any circumstances for any loss and/or damage resulting from these unauthorized offers or advertisement(s).*

*IGI Aviation will also take such legal action as may be deemed appropriate against such unauthorized advertisements/ persons.*



For 'IGI Aviation Services Private Limited'