



Central Institute of Indian Languages

(Ministry of Education)

Department of Higher Education, Government of India,
Manasagangothri, Hunsur road, MYSORE - 570006

F.No. CESCT/Recruitment/2022

Date: 08/03/2022

PROJECT STAFF REQUIREMENT FOR CENTRE OF EXCELLENCE FOR STUDIES IN CLASSICAL TELUGU

The Centre of Excellence for studies in Classical Telugu (CESCT), a Government of India initiative following awarding of the Classical Status to Telugu, requires following positions on “**CONTRACTUAL BASIS**”.

The CESCT will work on various Schemes and activities identified by the Central Institute of Indian Languages, Mysore which includes research, documentation, propagation and teaching of Classical Telugu. It will also coordinate such work undertaken by the individuals, institutions in the States/UTs of India and abroad and provide linkages to studies in other classical languages in the world.

| Sl. No. | Name of the Post | No of Positions | Monthly Consolidated emoluments/ Honorarium |
|---------|-----------------------------|-----------------|---|
| | ACADEMIC POSTS | | |
| 1 | Project Director | 01 | Rs.70,000/- |
| 2 | (Senior Fellow) | 05 | Rs.41,000/- |
| 3 | (Associate Fellow) | 10 | Rs.37,000/- |
| | ADMINISTRATIVE POSTS | | |
| 4 | Office Superintendent | 01 | Rs.37,800 /- |
| 5 | Junior Accounts Officer | 01 | Rs.37,800/- |
| 6 | Upper Division Clerk * | 01 | Rs.27,200 /-* |
| 7 | Lower Division Clerk | 01 | Rs.21,200/- |

*See the terms & conditions No.3

Academic positions:

Project Director:

The Project Director will work under the supervision and guidance of the Director, Central Institute of Indian Languages, Mysore, who is the Nodal Officer of the CESCT and in coordination with the Government of Andhra Pradesh and Telangana for the development of Classical Telugu. He/she will also help in planning the targets of various activities of the CESCT and ensuring that the people involved in the process do so effectively with high order of quality. The financial responsibilities attached to the position will be limited to drawing up the plan and the budget for different activities. He/she is expected to coordinate all endeavors involved in convening the meetings of the Project Planning-cum-Monitoring Board (PMB) and other meetings etc. with the approval of the Nodal Officer. Also he/she has to interact with other government and non-government organizations, educational and other research institutions, etc. to further the cause of CESCT.

The appointment of Project Director will be on contractual basis for a period of one year extendable for a maximum period of 3 years subject to annual review. The position carries a consolidated pay of **Rs. 70,000/-** per month (fixed). Candidates seeking to apply for this position should be less than 65 years of age on the last date of receipt of application, i.e. 21 days from the publication of Notification in the Newspapers.

Educational qualification: Doctoral Degree in Linguistics or Literature related to Telugu language, with at least 15 years of research/teaching experience and at least 3 years of administrative experience in a reputed organization or an educational institution.

Knowledge of Central Government rules and regulations are essential to run the CESCT. The candidates should be dynamic, research oriented and able to lead the Centre as per its aims and objectives. He/she has to coordinate/supervise the 30 research scholars of doctoral and post-doctoral fellows, senior and junior research scholars and 6 office staff.

Responsibilities and duties of the Project Director

- i. Though the Project Director will be Head of the CESCT, he/she has to report to the Director, CIIL who is the Nodal Officer for implementation of the Centre, as the Director, CIIL being the Nodal Officer of the CESCT and the Sanctioning Authority as far as financial and administrative matters of the CESCT are concerned.
- ii. On behalf-of Nodal Officer, the Project Director, CESCT will supervise, monitor and implement the decisions of the PMB. He/she is also expected to give a monthly report on the progress made in the Scheme to the Nodal Officer by the 3rd or next working day of the following month.
- iii. The Project Director, CESCT is also required to convene meetings of the CESCT including PMB meetings with the approval of the Nodal Officer.
- iv. The Project Director, will be required to frame the budget for CESCT
- v. The Project Director, CESCT shall be custodian of the records and publications/e-publications and such other properties of the CESCT / CIIL as the CIIL may commit to his/her charge.
- vi. The Project Director, CESCT will do the ground -work and correspondence for entering into contracts, Intents of Collaboration, MOUs and assignments.
- vii. The Project Director, CESCT will also be required to undertake any responsibilities as assigned from time to time by the Nodal Officer.

Stipulations for Academic positions Senior Fellow / Associate Fellow:

1. **Tenure of research work is for a period of 12 months (10+2) and may be extended at the sole discretion of the Institute.**
2. **DISCIPLINE / AREA OF RESEARCH:** Linguistic, Literature, Epigraphy, Grammar, Translation, History, Sociology, Anthropology, Archaeology, Manuscriptology etc.
3. Application will be short listed on the basis of Synopsis for each topic of research.
4. Short listed candidates will be called for final interview.
5. Selected candidates should be ready to undertake research work IMMEDIATELY.
6. Candidate can also apply for more than one Topic and he/she has to submit Synopsis for each topic.
7. **Application without Synopsis and other documents are liable for rejection.**
8. Selected candidates are governed by rules and regulations of the Institute and are required to execute the indemnity as per the Institute's policy and guidelines.

Duties and Responsibilities of Fellows: Senior Fellow & Associate Fellow

1. Each fellow has to work on his allotted discipline/Area.
2. Senior fellow & Associate fellow have to work on the allotted discipline /area under the guidance of the expert committee and the project director.
3. Progress of the Senior Fellow & Associate Fellow will be scrutinized and assessed by the Expert/ Project Director and the honorarium will be paid on satisfactory progress on monthly basis.
4. Senior Fellow and Associate Fellow have to carry on their research work independently and the progress will be verified by the Project Director / Expert Committee on monthly / quarterly basis.
5. Monthly progress report has to be submitted by Senior Fellow and Associate Fellow to the Project Director.
6. Monthly honorarium will be paid only after the acceptance of monthly progress report by the Project Director.
7. Quarterly report of the fellows will be reviewed by the Expert Committee.
8. Total project has to be completed within the assigned time of 10+2 months and final dissertation should be submitted at the end of 12th month.

TERMS AND CONDITIONS:

01. Centre of Excellence for Studies in Classical Telugu (CESCT) a Government of India initiative requires positions to be filled on contractual basis.
02. The appointing authority of the Project staff of CESCT is the Director, CIIL who will also have the power of removal, if the incumbent's service is found unsatisfactory, or the incumbent is found to be involved in misconduct or misappropriation of funds.
03. The place of work for Upper Division Clerk will be at CIIL Mysuru.
04. Tenure of the Administrative staff will be initially for a period of one year and may be extended further based on the performance and review annually.
05. Interested and eligible candidates may submit their application along with the Synopsis and enclosure on the online application portal at <https://apply.ciil.org>
06. Last date for receipt of application is 21 days from the date of the publication of this notification in News papers (Leading dailies in Andhra Pradesh &Telengana state in English and Telugu)
07. Applications received after the due date will not be considered.
08. Institute reserves the right to accept or reject the application/s and decision of the Institute is final.
09. Institute reserves the right to increase / decrease / cancel number of posts / relax in the ELIGIBILITY CRITERIA in case of exceptionally deserving candidates.
10. Incomplete application and those received after due date will not be entertained.
11. Those who are in service must forward their applications through their employer and may send an advance copy so as to reach the undersigned within the due date.
12. No TA/DA will be paid for attending the interview.
13. The application should be submitted on the online application portal available at <https://apply.ciil.org>

14. The decision of the Competent Authority will be final in any matter relating to the selection or otherwise of a candidate.

Place of Work: NELLORE – ANDHRA PRADESH & MYSURU – KARNATAKA STATE

Venue & place and date of Interview for selection of all above positions:

Will be informed to the shortlisted candidates later.

Detailed Notification:

| Sl.No. | Name of the Post | No of Posts | Monthly remuneration (Consolidated) Rs. | Age Limit years | Educational & Essential qualification | |
|----------------------|------------------|-------------|---|-------------------------|---|---|
| ACEDMIC POSTS | | | | | | |
| 1 | Project Director | 01 | 70,000 | Not Exceeding -65 years | <p>Educational qualification:</p> <p>1) Doctoral Degree in Linguistics or Literature related to TELUGU language, with at least 15 years of research/teaching experience and at least 3 years of administrative experience in a reputed organization or an educational institution.</p> <p>2) Knowledge of Central Government rules and regulations are essential to run the CESCT. The candidates should be dynamic, research oriented and able to lead the Centre as per its aims and objectives. He/she has to coordinate/supervise the 30 research scholars of doctoral and post-doctoral fellows, senior and junior research scholars, Junior Resource Persons and 6 office staff.</p> | |
| 2 | Senior Fellow | 05 | 41,000 | Not exceeding -60 years | <p>Educational Qualifications:</p> <p>Doctorate degree in Telugu (Language, Literature and Culture) or Linguistic related TELUGU Languages with Master's Degree in and on the same subjects from a recognized University with at least 55% marks. Retired persons are preferred.</p> <p>Experience</p> <p>1) Minimum 10 years of teaching and research experience in a recognized University or College or Institution. At least 10 reputed publications and 10 papers in and on TELUGU, especially in CLASSICAL TELUGU 2) Knowledge of working on computers.</p> | <p>1) Evidence of undertaking research projects and accomplishment.</p> <p>2) Evidence of research guidance at Doctorate degree level in Telugu Language, Literature and Culture or Linguistics related to Telugu Language.</p> <p>3) Proficiency in more than one Indian Language, especially in classical languages and in English.</p> |
| 3 | Associate Fellow | 10 | 37,000 | Not exceeding -55 years | <p>Educational Qualifications:</p> <p>Doctorate degree in TELUGU (Language, Literature and Culture) or Linguistic related TELUGU Languages with Master's Degree in and on the same subjects from a recognized University with at least</p> | <p>1) Evidence of undertaking research projects and accomplishment.</p> <p>2) Evidence of research</p> |

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|-----------------------------|-------------------------|----|----------|--|--|--|
| | | | | | 55% marks. Retired persons are preferred. Experience 1) Minimum 5 years of teaching and research experience in a recognized University or College or Institution. At least 10 reputed publications and 5 papers in and on TELUGU, especially in CLASSICAL TELUGU 2) Knowledge of working on computers. | guidance at Doctorate degree level in Telugu Language, Literature and Culture or Linguistics related to Telugu Language. 3) Proficiency in more than one Indian Language, especially in classical languages and in English. |
| Administrative Posts | | | | | | |
| 4 | Office Superintendent | 01 | 37,800 | Not to exceed 45 years. However, in case of retired personnel from Govt. /Semi Govt. / Autonomous / PSU are considered for engagement for this position the age limit may be relaxed up to 62 years. | 1) Any degree from recognized University. 2) Minimum of 10 Years of Experience in responsible position in any Central / State Government office / Autonomous bodies with exposure in establishment & Accounts work. 3) Computer knowledge is essential | 1) Knowledge of Central Government rules is preferred. |
| 5 | Junior Accounts Officer | 01 | 37,800 | Not to exceed 45 years. However, in case of retired personnel from Govt. /Semi Govt. / Autonomous / PSU are considered for engagement for this position the age limit may be relaxed up to 62 years. | 1) Any degree from recognized University. 2) Minimum of 10 Years of Experience in responsible position in any Central / State Government office / Autonomous bodies with exposure in establishment & Accounts work. 3) Computer knowledge is essential | 1) Knowledge of Central Government rules is preferred. |
| 6 | Upper Division Clerk * | 01 | 27,200 | Not Exceeding 45 years | 1) Any degree from a recognized university. 2) 5 years of experience in Accounts / establishment as clerk / assistant. 3) Proficiency in English & Telugu typing on computer. 4) Hands on experience of working in computer packages such as MS word, Excel, Spread sheet etc. | At least 3-5 years of experience in the same capacity preferred |
| 7 | Lower Division Clerk | 01 | 21,200/- | Not Exceeding 40 years | 1) Any degree from a recognized university. 2) 2 years of experience in Accounts / establishment as Lower division clerk / assistant. 3) Proficiency in English & Telugu typing on computer. 4) Hands on experience of working in computer packages such as MS word, Excel, Spread sheet etc. | At least 1-2 years of experience in the same capacity preferred. |

*See the terms & conditions No.3 (Place of work will be at CIIL- Mysuru-570006)

