



**केन्द्रीय माध्यमिक शिक्षा बोर्ड**  
( शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन )  
**CENTRAL BOARD OF SECONDARY EDUCATION**  
(An Autonomous Organisation under the Ministry of Education, Govt. of India)

CBSE/LOC-Prior Information /X-XII/2025-26/

30.07.2025

To

The Principal/HOS  
All Schools affiliated to CBSE.  
(Through the CBSE website)

**MOST IMPORTANT**

**Subject: Prior Intimation of Submission of List of Candidates (LOC) for Class X/XII Examination- 2025-26- reg**

Madam/Sir,

This is to inform all affiliated schools that in 2026, CBSE will conduct the following examinations:-

1. Main Examinations for Classes X and XII tentatively in the Month of February/March 2026.
2. Second Examinations for Class X tentatively in the Month of May 2026.
3. Supplementary Examinations for Class XII tentatively in the Month of July 2026.

Thus the Board will conduct a total of 3 examinations for this Academic Session. This significant shift requires coordinated effort and planning at every level within a short period. The Board seeks the continued support and cooperation of all affiliated schools to ensure the smooth and successful conduct of all the three examinations and declaration of results thereafter on time.

The most important activities i.e. registration process in Classes IX and XI and LOC submission in Class X and XII will start shortly. To ensure that the personal data of the students and subjects offered are correctly submitted in registration and in LOC, schools should prepare themselves with following details:-

1. **Correct and updated student details:**
  - o Full name of the candidate (as per admission register)
  - o Date of birth of the candidate
  - o Gender
  - o Category (General/SC/ST/OBC, etc.)
  - o Full Parent/guardian names (correct spellings)
2. Subject-wise registration as per the scheme of studies.
3. Photograph and signature of each candidate in the specified format.
4. **APAAR ID of each student whose name is to be added in the Registration / LOC 2025-2026.**

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It is important that all candidate details are thoroughly checked for accuracy before submission, as errors may lead to complications later in the examination process.

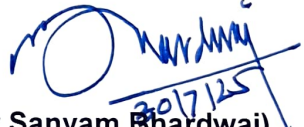
### Challenges and Issues Noted by the Board:

In recent examination cycles, the Board has faced several avoidable delays and operational difficulties due to the following reasons:

1. Incorrect subject code/ subject filled by schools for which correction is sought after submission of data.
2. Incorrect student's/ parent's details filled which also leads to correction requests from schools.
3. Non submission of LOC within the requisite time line.

Despite the fact that schools were reminded several times by CBSE to ensure correct submission of personal data and the subjects offered by the students, there were errors in the data submitted. All such challenges have affected the Board's ability to maintain timelines and ensure efficiency in examination while also leading to undue problems faced by candidates. Thus, schools are requested to treat these responsibilities with required seriousness especially owing to the conduct of three examination cycles that the Board has to undertake this academic session.

All schools are once again requested to ensure that they are prepared with all correct student details before the submission of LOC.

  
(Dr Sanyam Bhardwaj)  
Controller of Examinations



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**Copy to the respective Heads of Directorates, Organizations and Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction:**

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18 Institutional Area, Shaheed Jeet Singh Marg, New Delhi-16.
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida-201309.
3. The Secretary, Eklavya Model Residential Schools (EMRS), Ministry of Tribal Affairs, Government of India.
4. The Secretary, Sainik Schools Society, Room No. 101, D-1 Wing, Sena Bhawan, New Delhi-110001.
5. The Navy Education Society (NES), Directorate of Naval Education, West Block V, Wing II, Floor II, RK Puram, Sector 1, New Delhi 110066.
6. The Chairman, Odisha Adarsha Vidyalaya Sangathan, N-1/9, Near Doordarshan Kendra, PO Sainik School Nayapalli, Bhubaneswar Odhisha-751005.
7. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110054
8. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160017
9. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim -737101
10. The Director of School Education, Department of School Education, Govt. of Andhra Pradesh, Anjaneya Towers, VTPS Rd, Bhimaraju Gutta, Ibrahimpatnam, Andhra Pradesh-521456.
11. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar-791111.
12. The Director of Education, Govt. of A&N Islands, Port Blair - 744101
13. The Director, Department of School Education, UT of Ladakh, 2nd Floor, Civil Secretariat, Leh-Ladakh.
14. The Director, Directorate of School Education, Government of Puducherry, A" Block, I Floor, Perunthalaivar Kamaraj Centenary Educational Complex, 100 ft Road, Anna Nagar, Puducherry - 605 005.
15. The Director, Sambhota Tibetan Schools Society, Dharmshala, Himachal Pradesh.
16. The Group Captain Education (Schools) Directorate of Education, West Block-VI, Air HQs (RKP), R.K. Puram, New Delhi-110066.
17. The Secretary AWES, Integrated Headquarters of MoD (Army), FDRC Building No. 202, Shankar Vihar (Near APS), Delhi Cantt-110010
18. The Deputy Secretary to Chairperson, for kind information of the Chairperson, CBSE.





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19. All the Heads of Department of the Board.
20. All Regional Directors/Regional Officers of CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions.
21. Web Admin with the request to put this Circular on the CBSE Website.
- 22.. Media & Public Relations, CBSE for appropriate disseminating and publicity